



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 14 March 2017 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Peter Clark
Chief Executive

March 2017

Committee Officer: **Sue Whitehead**
Tel: 07393 001213; E-Mail: sue.whitehead@oxfordshire.gov.uk

Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Local Government, Business, ICT & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children & Family Services</i>
Steve Harrod	<i>Cabinet Member for Education</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Property, Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Tuesday 21 March 2017 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 25 April 2017

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 14)

To approve the minutes of the meeting held on 21 February 2017 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Draft Proposal for the Future Organisation of Local Government in Oxfordshire (Pages 15 - 68)

Cabinet Member: Leader

Forward Plan Ref: 2016/156

Contact: Robin Rogers, Strategy Manager Tel: 07789 923206

Report by Chief Executive (**CA6**).

In September 2016, Cabinet considered reports from Grant Thornton and PwC and a

recommendation from the Performance Scrutiny Committee on options for reorganisation of local government within Oxfordshire. Cabinet directed officers to engage with stakeholders and the public to prepare proposals for a new unitary council to cover the whole county.

A discussion document was published in January 2017 to inform an extensive stakeholder and public engagement process. This process has now been completed.

This report introduces the full proposal that has subsequently been developed and recommends that the proposals are submitted to the Secretary of State for Communities and Local Government.

In addition to the report there are a number of annexes:

Annex 1: Bid document

Annex 2: Social and Community Impact Assessment

Annex 3: Summary of the engagement report

Annex 4: Letter of 20th February from Secretary of State for Communities and Local Government

Annex 5: Full engagement report (to follow)

The Cabinet is RECOMMENDED to:

- (a) Note and commend the approach taken by the Leaders of Vale, South Oxfordshire, and the County Council in putting the interests of residents, business and communities first in bringing forward these proposals.***
- (b) Consider the proposals, in particular taking note that 70% of those responding to the representative household survey supported the proposal for a new single unitary council for Oxfordshire***
- (c) Respond to the recent letter from the Secretary of State and submit the proposals for a new unitary council for Oxfordshire, subject to any minor amendments required***
- (d) Delegate the power to make such amendments to the Chief Executive in consultation with the Leader of the County Council and with South Oxfordshire and Vale of White Horse District Councils***
- (e) Ask officers to seek local support from key stakeholders and the wider public to promote the proposals to Government, and respond to any subsequent consultation undertaken by the Secretary of State***
- (f) Agree that the further development of the Area Executive Board model, through the establishment of a Joint Committee, open to all Districts and City Councils across Oxfordshire and the County Council, should be formed as early as possible. This Joint Committee should work with the existing County Council advisory group, local communities, Town and Parish Councils, and key delivery partners to develop detailed proposals that articulate the role, powers, format, scale and responsibilities of the Area Executive Boards which will be submitted to the Implementation Executive for inclusion with the proposed constitution of the new council.***
- (g) Ask officers to take steps to establish the City Convention to work with residents and local stakeholders to design the new model of governance in Oxford.***
- (h) Authorise the Director of Law and Governance to agree the terms of reference of the Joint Committee, which will include making***

recommendations regarding the initial functions of the Implementation Executive, and to make this council's appointments to the Joint Committee.

- (i) In light of the above decisions, and the absence of unanimity among the current local authorities, confirm that the Cabinet does not support the proposals for a Mayor and Combined Authority as being the best structure for Oxfordshire.***

7. Final OFRS Community Risk Management Plan 2017-22 (Pages 69 - 188)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2016/114

Contact: Richard Smith, Review Manager Tel: (01865) 855216

Report by Chief Fire Officer (**CA7**).

This report sets out our new Community Risk Management Plan (CRMP) 2017-22. The plan shows how Oxfordshire Fire & Rescue Service (OFRS) has identified, assessed and evaluated the risks. The CRMP is required by the Fire & Rescue National Framework Document 2012.

Also detailed are a number of projects within the Fire Authority's Community Risk Management Plan (CRMP) action plan for the fiscal year 2017-18. The plan summarises areas where the Service's Senior Leadership Team believe service improvements and/or greater value to the wider OCC corporate priorities may be achieved.

There is little doubt that OFRS has transformed itself from an organisation that just deals with fire response to one that also covers preventative and wider rescue work and, as a consequence, we have succeeded in reducing incidents dramatically over the years. The projects for the CRMP Action Plan 2017-18 reflect the changing nature of risk and demand within the county and recognises the wider role that OFRS will need to continue to undertake in the future.

The projects for the 2017 - 18 action plan are as follows:

Project 1: Review whole-time shift duty system

Project 2: Review / implement changes to key stations and provide area based strategic cover.

Project 3: Removal of second fire engine from Chipping Norton Fire Station.

Project 4: Review opportunities to share resources and assets to improve outcomes for Oxfordshire.

Project 5: Alignment of operational policy across fire and rescue services in the Thames Valley.

The consultation documents were subject to wide ranging consultation from 10 October

2016 to 9 January 2017. A Consultation Responses Report has been prepared to summarise the responses and to provide a management response to them. This report is included to inform Cabinet's decision.

Cabinet is RECOMMENDED to:

Approve the CRMP 2017-22 strategic document and projects within the 2017-18 Action Plan.

8. Forward Plan and Future Business (Pages 189 - 192)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
